



All Star Driving School, inc.

2935 W. 15th St., Plano, TX 75075, (972) 985-8770
 12250 Inwood Rd., Suite 1, Dallas, TX 75244, (972) 385-8770
 870 N. Coit Rd. #2655, Richardson, TX 75080, (972) 480-8770

Date:	Parent's Initials	Beginning Date:	Time:	Ending Date:	Contract #:
Legal Last Name (REQUIRED)		Legal First Name (REQ)		Legal Middle Name	
Street Address (REQ)				School(REQ)	Grade:
City (REQ)	State	Zip(REQ)	DOB (REQ)	Age	Phone(REQ)
				<input type="checkbox"/>	<input type="checkbox"/>
				MALE(REQ)	FEMALE(REQ)

E-Mail Address:(REQ)

CONCURRENT-ON LINECLASS AND ALL STAR IN CAR (Note: must finish 1st 6hrs (Class 1-2-3) to qualify for permit)

ON LINECLASSROOM INST: (* 32 hrs. must be completed or PROVIDER is prohibited from issuing a cert/completion.)

On Line Class 32(1 hr./lesson = 32 hrs) **(NON REFUNDABLE)** -----> **\$ 79.00** Rec'd Amt. Ck# Date By

ALL STAR IN CAR INST: (14 hrs. must be completed or PROVIDER is prohibited from issuing a cert/comp. **(PRO-RATED REFUNDS MAY APPLY)**)

7 lessons x 1 hr./lesson = 7 tot. hrs. x \$56.5714rate/hr. -----> **\$396.00** \$ _____ / / _____

7 lessons x 1 hr./lesson = 7 tot. hrs. (included in above)

Permit Testing: (Rules-Signs Test(included on line classroom inst.) **TOTAL PAYMENTS \$475.00** **INST**)

ALLMENT PAYMENT PLAN

	Rec'd Amt.	Ck#	Date	By
Pymt #1 Due upon enrollment----->	\$250.00	\$ _____	____ / ____ / ____	
Pymt #2 Due 30 days after beginning date----->	\$245.00	\$ _____	____ / ____ / ____	

(Includes a \$20.00 finance charge)

Note: If unpaid after 30 days, a \$25 late fee will be added **TOTAL PAYMENTS \$495.00**

BLOCK-ON LINECLASSROOM ONLY (Note: must finish 1st 6 hrs (Class 1-2-3 to qualify for permit))

ON LINE CLASSROOM INST: (* 32 hrs. must be completed or PROVIDER is prohibited from issuing a cert/completion Rec'd Amt. Ck# Date By **On Line Class** 32 (1 hr./lesson = 32 hrs) **(NON REFUNDABLE)**.

Permit Testing: Rules-Signs Test (included on line classroom inst.) **TOTAL PAYMENTS-----> \$ 99.00** \$ _____ / / _____

DRIVING ONLY

ALL STAR IN CAR INST: (*14 hrs. must be completed or no cert. will be issued)

7 lessons x 1 hr./lesson = 7 tot. hrs. x \$60.7142 rate/hr. -----> **\$425.00** Rec'd Amt. Ck# Date BY

7 lessons x 1 hr./lesson = 7 tot. hrs. (incl. in above)

May be added FOR \$396.00---(if ON LINE CR/ONLY was finished at All Star) \$ _____ / / _____

"This written agreement constitutes the entire agreement between the school, the student, the student's parents or guardians and no verbal assurances or promises shall bind either of the parties." Please read the entire contract including enrollment policies. Thank You!!

NOTE: ADDITIONAL FEES FOR LATE OR EXTENDED PAYMENTS WILL BE CHARGED- IF APPLICABLE-SEE LATE PAYMENTS ←----- X: _____

(Parent or Guardian)

By: _____ X _____

(All Star Driving School Representative) (Student)

"By signing this contract, the student acknowledges he has been furnished a copy of All-Star's Enrollment Policies, including but not limited to: Tuition, **Attendance, Make Up**, Grading & Progress, Refund & Cancellation, Conduct, **Fees**, and Grievances." THANKS!(PG. 1 of 3)

“ENROLLMENT POLICIES”

All-Star Driving School, Inc. (TDLR #C0025), 2935 W. 15th St., Plano, TX75075 (972) 985-8770
All-Star Driving School, Inc. (TDLR #C0025A), 12250 Inwood Rd., Suite 700-1, Dallas, TX75244 (972) 385-8770
All-Star Driving School, Inc. (TDLR # C0025C)870 N. Coit Rd., Suite 2655, Richardson, TX 75080, (972) 480-8770

Course Requirements:

- A. Every student between the ages of 15-18 years who is enrolled in driver's education must complete the following:
32 hours of classroom instruction
7 hours of behind the wheel instruction & 7 hours of observation of behind the wheel instruction
- B. All-Star Driving School, Inc. is strictly prohibited from issuing a certificate unless the above requirements are completed.
- C. Students should not accept any completion certificate unless all requirements have been fulfilled.

Note: The State of Texas also requires a “**30 hour- Behind the Wheel Practice Log**” (10 hours of which must be at night) -signed off by a **parent or adult**. This form may be obtained from the TDPS or online. The form will be turned in to the TDPS after the student has passed the required “**ROAD TEST**”. The “30 hour-Behind the Wheel Practice Log” hours are **not included** with the In Car instruction Hours provided by All Star.

Attendance:

- A. Classroom phase of Driver Education shall be completed **in no fewer than 20 calendar days from classroom start date and must be completed in no longer than 365 calendar days from classroom start date (or 365 days from 15th birthday if classroom was started when student was 14 years of age.**
- B. In car phase of Driver Education shall be completed **in no fewer than 14 calendar days and must be completed in no longer than 365 calendar days.**
- C. If a student **exceeds the 365 calendar days allotted for both classroom and in car instructions, he may be terminated** and the unearned tuition will be returned (less any applicable administration fees, late fees, no show fees, etc.) within thirty days upon student's written request. A variance **may be requested**. If denied, **the student will lose all credit for classroom and in car whichever is applicable.**
- D. A variance to extend may be requested by the student. The School Director or his Designee has the sole discretion to approve the extension. Upon approval of the variance, the **Student must pay \$50 variance fee.**

Grading Policy:

- A. Students must show evidence of mastery by one of the following methods- unit tests, written assignments
- B. Student must score **70% on the final written test and/or the final behind the wheel test** to be given credit for **Dr.Ed.**

Instruction Permit:

The **instruction permit** is issued by the state to allow a student (ages 15-18) to legally practice when accompanied by a licensed driver 21 years or older (with one year's driving experience) occupying the front seat.

Assessment:

- A. Any student scheduled to drive for behind the wheel instructions, who does not show up for his/her appointment will be assessed a **\$20.00 fee for each occurrence unless All Star is notified two hours before the scheduled driving time.**
- B. There is a **\$50.00 service fee (assessment) if a student has transferred to/from another school for either classroom and/or in car.**
- C. There is a **\$50.00 administration fee (assessment) if a student withdraws or is terminated.**
- D. There is a **\$50.00 variance fee (assessment) if a student is granted a variance after exceeding 365 days allowed to complete either classroom and/or in car.**
- E. There is a **\$20.00 duplicate certificate fee (assessment)** if a student wishes a duplicate of any type of records from All Star.
- F. A **\$20.00 finance charge** will be assessed if student wishes to pay tuition in Installment Payments.

Refund and Cancellation Policy:

- A. Full refund will be made if the student is not accepted by All-StarDrivingSchool.
- B. All refund requests must be in writing—**no verbal requests will be honored.**
- C. Please allow 30 days after written notice is received or 30 days after termination for failure to comply with attendance policy.
- D. Refunds will be mailed to the student's last known address.
- E. The cost of completed classes will be pro-rated and deducted from tuition refunds. (Including applicable fees & assessments)

Late payments:

Payments are due **thirty days** after beginning instruction or **at completion** of classroom or driving (**whichever is first**). After a 15 day grace period, **a late charge of \$25.00 will be applied.**

Student driving records:

- A. All-Star will maintain a permanent record of instructions given to each student.
- B. Upon completion of, withdrawal of, or transfer from the course by the student, All-Star will give one duplicate copy of student's permanent record to the student.
- C. If additional records are needed (due to loss or transfer) a **\$20.00 fee will be charged** for a replacement copy.
- D. These records will be maintained by All-Star for a period of 3 years. After 3 years, duplicate records are no longer available.

Note:

The State of Texas **does not allow** you to **transfer partial credit** from a **commercial school** to a **parent taught course provider** or vice versa. You **must** complete **all 32 hours of classroom instruction or all 14 hours of in car instruction** from the course provider which you started. You may then transfer the **completed 32 hours of classroom or 14 hours of in car to another course provided to complete the required Teen Program.**

A **commercial school may transfer partial credit** of **classrooms** and/or **in car instruction** to another **commercial school but not to a parent taught course provider.**

NSF checks:

There will be a **\$35.00 service charge** for all returned checks.

Financial obligations:

- A. **All students must complete all financial obligations** to All-Star Driving School, Inc.
- B. Certificates of completion (DE964) and permanent records **will be withheld until all financial obligations are fulfilled.**

Conduct Policy:

- A. All-Star Driving School reserves the right to expel any student for a disruptive behavior or failure to follow instructions.
- B. In the event All-Star Driving School, Inc. deems it necessary to expel any student, prorated refund of any unearned tuition will be mailed to the student's last known address within thirty days.
- C. Student may be allowed to re-enroll only after receiving written agreement between All-Star, parents, and student that the student will comply with All-Star rules and regulations

Insurance:

- A. All Star Driving School maintains a Business Insurance Policy for its vehicles equal to or exceeding the coverage required by Texas Transportation Code, chapter 601 for uninsured and/or under-insured coverages.

School property:

- A. Any damage to school property caused by the intentional damage of a student shall be replaced or repaired at the expense of the student.
- B. Certificates of completion (DE964) and permanent records will be withheld until replacement or repair costs are paid.

Injury or property damage:

- A. Any injury or property damage must be reported to the office immediately.
(Information including names, addresses, dates, driver's licenses, insurance policies, time of occurrences, etc.).
- B. Failure to do so will be grounds for immediate expulsion.

Special provisions for in car instruction:

- A. The parent or legal guardian understands that the student may be provided in car instruction on a **one-on-one basis** with only the instructor and student present in the vehicle during the instruction

Grievances:

- A. Any grievance not resolved by the school may be forwarded:

Texas Department of Licensing and Regulation (TDLR)
Attention: Enforcement Division
P.O. Box 12157
Austin, Texas 78711

Or email to:
intake@TDLR.texas.gov

or file online at:
www.TDLR.texas.gov/complaints