

**SPRING AND FALL (DURING SCHOOL YEAR)**

- a. Each Friday, we receive work schedules from our instructors-indicating their scheduled work days for the following week (Monday thru Thursday and Saturday).
- b. Our normal driving hours Mondays-Thursdays are in two hour blocks from 4:30pm-6:30pm and 6:30pm-8:30pm. Saturdays are in two hour blocks from 8:00am-2:00pm.
- c. If students are available to drive earlier (at 2:30pm or 3:30pm) or later (at 7:30pm or 8:30pm) or if students get an early release day or have a day off due to parent/teacher conference, etc, please advise All Star as soon as possible so that we may schedule additional driving times.
- d. There are no driving times scheduled on Fridays. (Fridays are reserved for “date nights”, football games, etc.-students don’t like to come in on Friday nights).
- e. There are two students scheduled for one instructor for each two hour segment. Each student will drive for one hour and observe the other student’s driving for one hour.
- f. The minimum requirement for In Car lessons is seven (7) two hour sessions.,
- g. Our offices are open from 2:00pm-4:00pm on Fridays. (No classroom sessions or driving times are scheduled.)
- h. Fridays at 2pm, you may call or come by our office to schedule driving appointments for the following week on a “first come-first served” basis.
- i. Students are allowed to schedule two (2) driving appointments each week.
- j. All Star will distribute driving times until all driving times until all times are booked. Times not booked on Friday will carry over to the next day (Saturday-then Monday etc.) during business hours until all driving times are booked.
- k. A student may select driving times for themselves and a driving partner. The selecting student becomes responsible of any no show fees incurred for both themselves and their driving partner.
- l. Students must have their instructional permit before they may sign up for “driving-times”.
- m. A no show fee of \$20.00 is assessed to a student if he/she fails to show up or fails to cancel a driving appointment at least two hours prior to the scheduled appointment.
- n. Students showing up with an expired instructional permit or failing to have their permit or not having their glasses (if required) in their possession “cannot drive” and will be charged a “no show fee”.
- o. In Texas, there is a graduated licensing system that requires a student must be at least 16 years of age, finish driver education (both Classroom and In-car lessons), and have held a valid instruction permit for a minimum of six-months before he/she is eligible to receive a restricted teen license.
- p. Saturdays are the most popular times for student driving appointments. If you are limited to driving only on Saturdays, please be patient. Our policy at All Star is to maintain open scheduling on a first come-first served basis.
- q. All Star allows a student up to 365 days to complete their classroom and driving requirements.